



Asocijacija Alumni Centra za  
interdisciplinarne postdiplomske studije

#### JOB TITLE:

**Senior Policy Researcher**

#### ORGANIZATIONAL CONTEXT:

Under the direct supervision of the Team Leader of the *Citizens for Europe* Project and overall supervision of the ACIPS President, incumbent will work as the Senior Policy Researcher in the *Citizens for Europe* Project under the patronage of the European Union Special Representative (EUSR) in BiH and with the financial support of the Kingdom of Sweden through the Swedish International Development Aid Agency (SIDA). The project aims to increase the intensity of quality of public dialogue on key EU issues in BiH. ACIPS is an independent policy research institution / NGO committed to producing sound policy research aiming to provide constructive solutions to the European integration challenges facing BiH, and promoting their implementation.

#### DURATION:

1 month(extendable). The researcher will be contracted 45 days prior to the sessions related to the designated topics. The Senior Researcher will be member of the Working Group and therefore he/she will be contracted during the same period when the Working Group for the given theme is formed, in order to facilitate closely cooperate and coordinate the research materials and findings with the members of the Working Group. Furthermore the findings of the research will be consolidated communication from the Working Group as a whole on the proposed reforms based on the findings of the research.

#### GENERAL DESCRIPTION:

The incumbent will be responsible for planning and executing major segments of research projects in consultation with and under supervision the Team Leader for the project *Citizens for Europe*. He/she is expected to design the research approach and participate in the selection of appropriate research tools and techniques in consultations with the Working group designated for one of the following topics:

- Social and economic policy
- Agriculture, food and rural development
- Education standards
- Energy and Environment
- Anti-corruption policies

**Furthermore, the incumbent will supervise the Junior Researcher** as well as he/she will be member of one of the working groups, depending on the topic for which he/she is selected for. Senior Researcher will closely



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cooperate with the Working Group on creation of the final document and its findings as well as participate in the advocacy phase of the policy cycle including communication with all relevant stakeholders. In addition the incumbent will draw policy inferences, policy brief and present the recommendations and findings at a plenary session before a large audience.

#### FUNCTIONS / KEY RESULTS EXPECTED:

Summary of key functions:

- Drawing policy inferences
- Creating final version of policy paper including what is the status of affairs on the specific theme and topics in BiH, the EU requirements, benefits accrued through pursuing the related reform and proposed measures to be taken
- Participating and partially coordinates advocacy activities, including presenting the recommendations and advising the preparation of the NGO group prior to the plenary sessions..
- Additional members of the Working Group will be international and national experts for the given topic, who will closely cooperate with the Researchers in the design of final messages and recommendations that will be communicated in the policy proposals.

Expected Results:

- Desk and primary research activities are conducted as defined in the ToRs
- The policy research paper, policy inferences, policy briefs and memos are drafted as defined in the ToRs.
- Advocacy activities implemented as it is defined in the advocacy plan.

#### COMPETENCIES

- Sound knowledge of the European integration processes
- Sound knowledge of the policy research and advocacy
- Sound knowledge of socio-economic research techniques
- Managerial skills
- Strong writing skills
- Excellent knowledge of BHS and English language.
- Sound knowledge on one of the following topics:



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- o Social and economic policy
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QUALIFICATIONS:	
Education:	MA degree preferably in the field of European Integrations, Law, Political Science, or related social sciences
Experience:	<b>At least five years of relevant work experience</b> , including policy research experience
Language requirements:	Excellent knowledge of BHS languages and English
Other requirements:	<ul style="list-style-type: none"><li>- excellent knowledge of the European integration process in Bosnia and Herzegovina</li><li>- background in EU assistance programs and policies</li><li>- experience in policy research and social research techniques</li><li>- excellent drafting skills</li><li>- excellent communication skills</li><li>- excellent teamwork abilities</li></ul>